



INNOVATIVE DMS & ARCHIVLÖSUNGEN

SharePoint als Baustein einer erfolgreichen ECM-Strategie – wird das Büro das Papier los?

ECM-Tag 2007

11. Oktober 2007

Ersatz und
Optimierung des
Papierkrieges

Tom Peters in seinem Buch Re-Imagine!:

Mindestens 80 Prozent der Büroarbeitsplätze, wie wir sie kennen, werden innerhalb der nächsten 15 Jahre entweder ganz verschwinden oder sich bis zur Unkenntlichkeit verändern.

Was ist SharePoint?



- ECM für kleine Anforderungen?
- ECM - Einstiegsdroge?
- Gruppen- und Collaboration-Werkzeug
- ECM - Betriebssystem
- Migrationspfad von MS Office zu ECM
- Anwenderschnittstelle für ECM



HYLAND
SOFTWARE

MOSS

OnBase

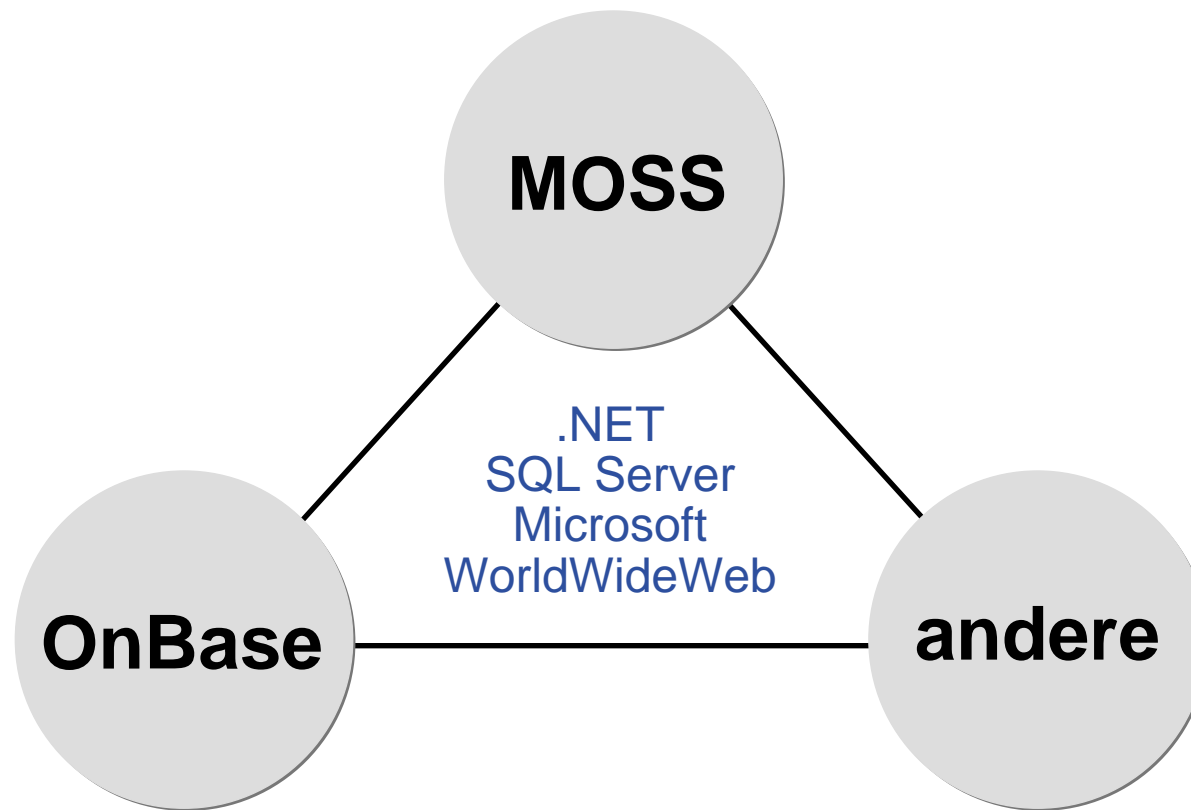
- [The Collaboration Engine](#)
- Corporate Portal
- Project Portal
- MyPage

- [The Document Engine](#)
- Dokumenten-Management
- Workflow
- Archiving



OnBase
a Hyland Software solution

Gemeinsame Technologien



- ◆ SharePoint-Marktdurchdringung
- ◆ Collaboration-Werkzeuge
- ◆ Office-Integration
- ◆ Einfache Bedienung – kein spezieller ECM-Client!
- ◆ Personalisierung
- ◆ „Offene“ Architektur
- ◆ Möglichkeit, andere Systeme „unter der Haube“ zu haben

- ◆ SharePoint-Integration
 - ◆ Archiv, Webparts, Suche
- ◆ Einfache Konfiguration
- ◆ Workflow-Maschine
- ◆ Modulare Systemarchitektur = hohe Funktionalität direkt vom Hersteller – keine Wartungsthemen!
- ◆ Robuste API (OEM Business > 40%)
- ◆ Hyland = ECM Market Leader (mit weltweit über 6.700 Kunden)

OnBase – SharePoint-Integration



Integration 1:

12 OnBase Portlets =
Webparts

Integration 2:

SharePoint Archiv =
OnBase

Integration 3:

Gemeinsame Suche

The screenshot displays the OnBase Operations Team Web Site interface. The top navigation bar includes "Welcome sales", "My Site", and "My Links". The main content area is divided into several sections:

- Announcements:** Features two announcements. The first, "Diamond Ring Found in the Parking Lot", is dated 5/11/2007 8:42 AM. The second, "WSCC 5K Run and 1 Mile Walk & Pancake Breakfast", is dated 5/11/2007 8:36 AM.
- Additional Team Pages:** A table listing various web parts and their modification dates:

Type	Name	Modified By
Web Part	OnBase BPM Portlets	MOSS ADMIN
Web Part	OnBase Web Parts 7.2	System Account
Web Part	Accounting	System Account
Web Part	Human Resources	System Account
- My Case Studies (Envelope):** Lists several case studies with their respective industries, such as "OnBase Solution for MUTUAL INSURANCE COMPANY OF ARIZONA" in the insurance industry.
- Policies & Procedures (DKT):** A table listing various policy documents and their read dates:

Document Name	Read By
Policy Document: DISCLOSURE FORM Policy Type: NEW HIRE	7/22/2005
Policy Document: EMPLOYEE PROFILE Policy Type: NEW HIRE	7/22/2005
Policy Document: EMPLOYEE HISTORY Policy Type: NEW HIRE	7/22/2005
Policy Document: SEXUAL HARASSMENT ACKNOWLEDGEMENT Policy Type: GENERAL	7/22/2005
Policy Video for EMPLOYEE CONDUCT (Title: WORKPLACE VIOLENCE)	4/21/2006
Policy Video for EMPLOYEE HEALTH (Title: STRESS MANAGEMENT)	4/21/2006
Vendor Invoice #: 1008 from COMPUTERS ARE US for P.O. #: 10253652, in the amount of \$3,775.00	7/14/2007
- HR E-Forms:** A list of HR-related forms, including "Application for Employment (E-Form)", "Checklist Form", "Employee Review (E-Form)", "Interview Form (E-FORM)", "Paid Time Off Request (E-Form)", and "Separation Request (E-Form)".
- P.O. Approval (Workflow):** A table showing pending purchase orders:

Document Name	Document Date
Requisition for vendor: THE PHONE STATION - Amount: \$500.00 - 03/28/2003	3/28/2003
Requisition for vendor: THE GLASS COMPANY - Amount: \$2,000.00 - 03/28/2003	3/28/2003
Requisition for vendor: THE TOOL SHOP - Amount: \$600.00 - 03/28/2003	3/28/2003
Requisition for vendor: THE WHOLESALE PLUS IDENTICAL PETS - Amount: \$150.00 - 03/28/2003	3/28/2003
- AP Search (Custom Query):** A search interface for purchase orders with fields for "P.O. #" and "Vendor Name".
- Issues by Clerk (WorkView Summary):** A pie chart showing the distribution of issues among clerks:

Clerk	Count
John Harris	3
Joe Sullivan	1
Jane Harper	1
Scott Stevens	1
Rhonda Ellis	1
Mary Mitchell	2



Office SharePoint Server 2007

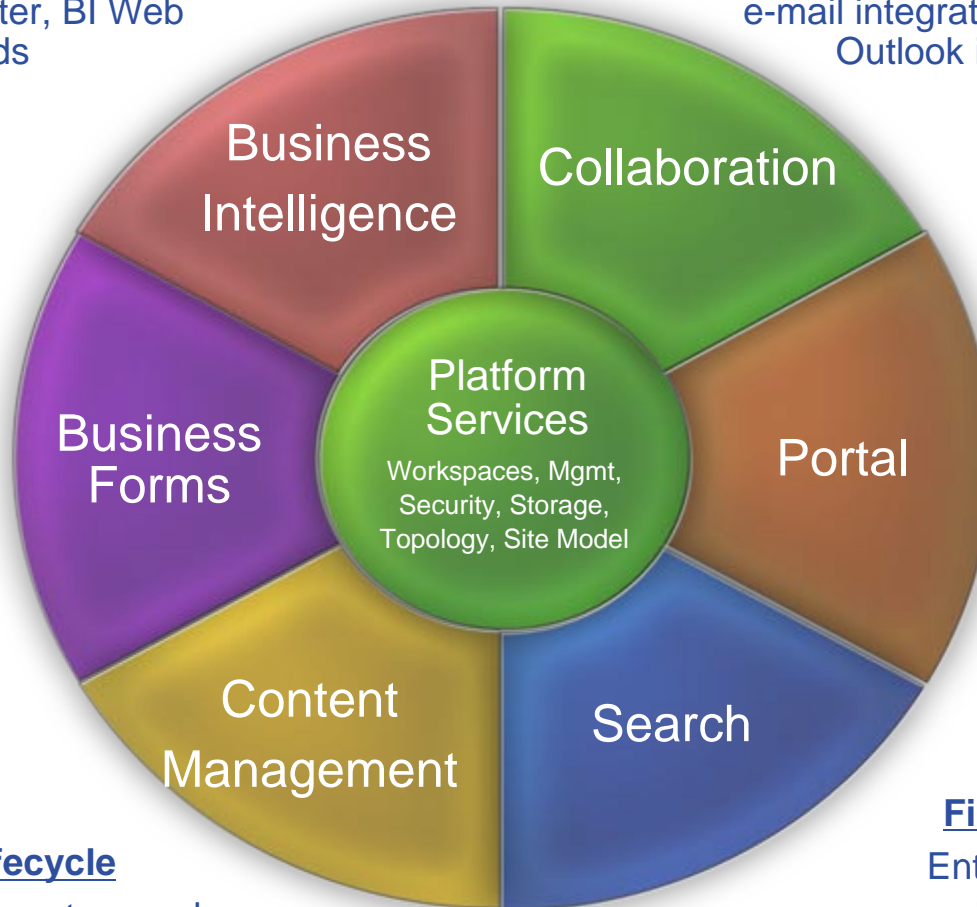


Develop business insight

Server-based Excel spreadsheets and data visualization, Report Center, BI Web Parts, KPIs/Dashboards

Work Easily with Others

Docs/tasks/calendars, blogs, wikis, e-mail integration, **project management “lite”**, Outlook integration, offline docs/lists



Collect information

Rich and Web forms based front-ends, LOB actions, pluggable SSO

Manage Access

Site Design, Web Content Management, Application Development, Personalization

Manage the content lifecycle

Integrated document management, records management, and Web content management with policies and workflow

Find people and information

Enterprise scalability, contextual relevance, rich people and business data search

MOSS als Autozug



ECM

CMS

BI

MOSS